



11<sup>th</sup> November, 2022

**CENTRE FOR LAW JUSTICE AND DEVELOPMENT**

**NATIONAL LAW UNIVERSITY, DELHI**

**CALL FOR APPLICATIONS FOR CONSULTANT (DESIGN)**

**ABOUT CENTRE FOR LAW, JUSTICE AND DEVELOPMENT (CLJD)**

As a research centre under the aegis of a university that believes in imparting interdisciplinary legal education, Centre for Law Justice and Development engages with issues that meet at the confluence of legal and development discourses. It seeks to revisit, analyse and critique the existing socio-legal structures to enable alternative interpretations and implementation of law in development. Such an engagement is envisaged to be more inclusive to march towards securing justice for all.

**Area of work:** CLJD is currently engaged in projects relating to human rights, gender justice, education and tribal rights. Pursuant to these research activities, CLJD is inviting applications for a consultant (design) to help us with several designing and illustrating tasks for CLJD projects. This includes designs for manuals, reports, papers and other design outputs.

**RESPONSIBILITIES**

- A. Creation of graphics, illustrations, pictures etc. in manuals, brochures, books, reports etc. to enhance outreach of the documents.
- B. Creative input relating to the development of suitable designs for manuals, books, essays, reports etc.
- C. Working on typography and design for manuals, books and reports etc.
- D. Creating, communicating and executing design and layout options suitable for the manuals, books and reports.
- E. Creating responsive designs for the manuals, book and reports to enable users to access them on a variety of devices.

**QUALIFICATIONS**

- A. Previous experience in Communication/ Graphic Design or both.
- B. Relevant experience of working as a Designer on previous manuals/books/reports.
- C. Foundation in publication design and typography work.
- D. Foundational knowledge of responsive design for the books and reports.
- E. Availability to complete the assignments as per the timelines.
- F. Experience of previously working with an academic institution/ think tank/ legal research centre is preferred.

**COMPENSATION:** Remuneration will be commensurate with qualifications and in line with industry standards.

**APPLICATION PROCESS:** Interested applicants may fill the application form provided by 11:59 pm IST on November 18, 2022. Please note that applications will only be accepted via the google form. In case of any doubts, please contact us at [cljd@nludelhi.ac.in](mailto:cljd@nludelhi.ac.in) with the subject line “Application for Consultant (Design)”. A complete application will require the following:

- A signed and completed Application Form, available [here](#).
- A single pdf file containing the following information, labelled at ‘Your Name- CLJD’
  - A brief cover letter outlining your experience in the field and any relevant projects you have undertaken, not longer than one page.
  - A copy of your CV, no longer than two pages.
- A copy of your design portfolio, in pdf format, should be emailed to [cljd@nludelhi.ac.in](mailto:cljd@nludelhi.ac.in) with the subject line Portfolio- Call for Applicants (Design). The file must be labelled ‘Your Name- Portfolio’. Please note that a web portfolio will not be accepted, you must email a pdf copy of your portfolio in the format specified.

**DEADLINE:** Applications must reach us by **11.59 pm of November 18<sup>th</sup>, 2022 (Friday)**. Applications received after this date will not be considered. All applicants must submit both, the portfolio as well as the google form by the deadline to be considered, applicants who do not submit both will stand to be disqualified.

#### **NOTE**

- National Law University Delhi is an equal opportunity employer.
- National Law University Delhi reserves the right to conduct interviews (video or telephone calls).
- National Law University Delhi is unable to cover the costs of travel and accommodation for attending the selection interviews.
- The position is a contractual position and shall be paid under the grants received by the Centre for Law, Justice and Development at National Law University Delhi.
- We will contact only shortlisted candidates.
- The Centre reserves the right to not fill the position(s) if it does not find suitable candidates among the applicants.