



## **National Law University Delhi**

One-Day Workshop on

**“Effective Communication Skills”**

**Under the Aegis of**

**Internal Quality Assurance Cell, National Law University Delhi (IQAC)**

**On 8<sup>th</sup> March, 2019**

***One-Day Workshop on “Effective Communication Skills” under the aegis of IQAC, NLUD, on 8<sup>th</sup> March 2019.***

National Law University Delhi, under the aegis of IQAC (Internal Quality Assurance Cell) is organising a one-day workshop on “Effective Communication Skills, on 8<sup>th</sup> March, 2019, from 2.30-4.00 P.M. for the Administrative and Essential staff members. The Workshop will be coordinated and conducted by Prof. (Dr.) Prasannanshu, Professor, NLUD, and Mr. S. C. Lather, Deputy Registrar, NLUD.

Communication is the process of sending and receiving messages through verbal or non-verbal means, including—speech, or oral communication; writing and graphical representations (such as infographics, maps, and charts); and signs, signals, and behaviour. Put more simply, communication is said to be "the creation and exchange of meaning". All creatures on Earth have developed means to convey their emotions and thoughts to one another. However, it is the ability of humans to use words and language, to transfer specific meanings, which sets them apart from the animal kingdom.

The workshop is designed to provide basic insights on effective methods of communication and to develop its skills. Prof. Prasannaanshu will focus on the

following issues: What is communication, Language as a medium of communication, How to make it effective, How to avoid barriers to communication, Importance of listening, and verbal, nonverbal and paralinguistic communication.