

ಶ್ರೀ. ಎಸ್.ಸಿ. ಶರ್ಮಾ  
ನಿರ್ದೇಶಕರು  
ಪ್ರೊ. ಎಸ್.ಸಿ. ಶರ್ಮಾ  
ನಿರ್ದೇಶಕ  
Prof. S.C. Sharma  
Director



ರಾಷ್ಟ್ರೀಯ ಮೌಲ್ಯಾಂಕನ ಮತ್ತು ಮಾನ್ಯತಾ ಪರಿಷತ್ತು  
ವಿಶ್ವವಿದ್ಯಾಲಯ ಅನುದಾನ ಆಯೋಗದ ಸ್ವಾಯತ್ತ ಸಂಸ್ಥೆ  
राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
An Autonomous Institution of the University Grants Commission

NAAC/Seminar/SS\_DIR/2019

25<sup>th</sup> July 2019

The Registrar  
National Law University, Delhi  
Sector-14, Dwaraka,  
New Delhi -110078

Registrar's Office National Law University, Delhi
Diary No. 9473
Dated. 30/7/19
Sent to Dy. Lib.

Dear Sir/Madam,

Greetings from NAAC!

Letter from NAAC - Financial  
Assistance for Seminar  
- 75000

This has reference to your proposal seeking financial assistance/academic support for organizing national seminar in your institution. After due consideration your proposal has been accepted for financial assistance of Rs. 75,000/- (Rupees Seventy Five Thousand only). The balance amount required to organize this activity may kindly be mobilized at your end. The Financial assistance is subject to the adherence to the enclosed procedures for release of sanctioned grants and settlement of the same. We appreciate the initiative taken by your institution and hope that you will continue to strive for quality and excellence in Higher Education.

The seminar/workshop has to be conducted on the scheduled date(s) as mentioned in the seminar proposals sent to NAAC. In case of any change in scheduled date, the institution has to obtain prior permission from the region co-ordinator stating the reason for change of dates. In case of any delay in submission of the claims the reimbursement will not be made and NAAC will not be liable for the expenditure incurred.

Yours sincerely,

S. C. Sharma

(S. C. Sharma)

Encl: a/a

Cc.: Northern Region Co-ordinator at NAAC (Dr. K. Rama, Adviser

E-mail ID: [k.rama@naac.gov.in](mailto:k.rama@naac.gov.in))

Dy. Lib.  
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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL, BANGALORE

**Procedure for Release of the Financial Support:**

- ⇒ As an important post-accreditation quality sustenance activity, NAAC has requested the institutions to establish Internal Quality Assurance Cell (IQAC) in their institution. Hence organization of the seminar/workshop is mandated to be the activity of IQAC of the Institution.
- ⇒ The programme details of seminar/conference have to be sent to NAAC at least one month prior to the scheduled dates.
- ⇒ The sanctioned amounts should be spent exclusively on the programme for which the assistance is approved by NAAC.
- ⇒ The release of grants will be on completion of the event and submission of the bills/vouchers/Statement of expenditure and Utilisation Certificate within a month to NAAC. In case of any delay in submission of the claims the reimbursement will not be made and NAAC will not be liable for the expenditure incurred.
- ⇒ For better coordination organisers should be in communication with the respective Regional Coordinator at NAAC.
- ⇒ *The seminar/workshop has to be conducted on the scheduled date(s) as mentioned in the seminar proposals sent to NAAC. You have to obtain prior permission from NAAC if there is any change in the scheduled date of the seminar and state the reason for change of dates.*
- ⇒ Institutions may write a letter to the Regional Co-ordinators, NAAC seeking nomination for resource persons.
- ⇒ TA and honorarium for NAAC nominated resource persons and others may be paid within the grant sanctioned by NAAC. Honorarium of Rs. 2,000/- per day may be paid as per NAAC rule.
- ⇒ If NAAC officer is participating, the TA/DA may be either borne by NAAC or by the institution from the sanctioned grant. However, hospitality needs to be provided by the institution.
- ⇒ For National Level seminar, institution has to invite at least 10% of participants from outside the state and for State Level Seminar institutions have to invite at least 25% of participants from outside the district.
- ⇒ Institution cannot outsource the activity and as already mentioned the IQAC should be responsible for organising the event.
- ⇒ NAAC should be duly acknowledged in all the seminar related publications including proceedings of the Seminar / Conference.
- ⇒ Institution need to conduct one session on online A& A methodology in Revised Accreditation Framework.
- ⇒ List of Participants with communication details should be sent to NAAC along with the proceedings and bills.